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NEW NLM FUNCTIONAL STATEMENT APPROVED

A new NLM Functional Statement, reflecting the establishment of the Data Processing Division and the Library's expanded extramural activities was approved March 18, 1964 by Dr. David E. Price, Acting Surgeon General of the Public Health Service.

The new statement reads as follows:

"The National Library of Medicine assists the advancement of medical and related sciences through (1) the collection, dissemination and exchange of information important to the progress of medicine and public health, and (2) the provision of support for medical library development including assistance for resources and personnel necessary to serve the health programs and activities of nonprofit research and educational institutions.

"Office of the Director

"(1) Directs and coordinates Library activities, (2) advises the Surgeon General on PHS policy relating to the management and control of published scientific information, (3) studies, identifies and defines needs in biomedical communications, (4) provides the secretariat for the NLM Board of Regents, and (5) provides overall management and administrative services for the Library.

"Technical Services Division

"(1) Recommends policy on scope and coverage of the collection, (2) acquires and catalogs materials for the collections, and (3) develops and maintains national and international publication exchange relationships.

"Reference Services Division

"(1) Provides reference research services, assistance and facilities, (2) prepares bibliographical publications on special subjects, (3) administers the interlibrary loan program, (4) maintains, circulates, and preserves the Library's collections, and (5) provides photographic and photocopying services.

"Bibliographic Services Division

"(1) Analyzes and indexes for publication the literature of medicine and allied sciences, (2) develops and maintains the medical subject heading authority list, (3) analyzes and prepares requests for special bibliographies for computer processing, and (4) prepares abstracts of articles in special subject fields.

"Data Processing Division

"(1) Performs systems analyses, (2) develops and maintains computer programs, (3) converts raw data for computer processing, and (4) provides computer services including production of bibliographical publications, demand searches, and recurring bibliographies.

"History of Medicine Division

"(1) Acquires, organizes, and services the historical source materials of the Library, (2) contributes to historical studies by publishing catalogs, bibliographies, and other aids to medical-historical scholarship, and (3) collects, catalogs, and controls the pictorial materials of the Library including films, prints, photographs, slides, and paintings.

"Publications and Translations Division

"(1) Facilitates the utilization of recorded information by research scientists and health practitioners through the conduct of support programs including (a) the support of the publication of monographs, critical reviews, directories, abstracts, and bibliographies important to the national health effort, as appropriate to the programs of the National Library of Medicine, and (b) the support of the translation of biomedical literature. (2) Reviews requests for PHS publications support and provides secretariat service to the Advisory Committee on Scientific Publications.

"Research and Training Division

"Secures improved management of recorded information in the field of

biomedical and related sciences through (1) the conduct and support of studies to improve capability for storing, retrieving and disseminating biomedical literature, (2) fostering programs to train specialists in the communication of recorded medical knowledge, and (3) supporting scholarship for the development of research monographs, critical reviews, bibliographies and historical studies related to the medical sciences, as appropriate to the programs of the National Library of Medicine."

DATA PROCESSING DIVISION ESTABLISHED AT NLM

Implementing the new Functional Statement approved by the Public Health Service for the National Library of Medicine (see above), a new Data Processing Division has been established at NLM.

Headed by Mr. Charles J. Austin, the Division formerly was a section within the Bibliographic Services Division, with the primary assignment of managing the electronic data processing aspects of the Medical Literature Analysis and Retrieval System (MEDLARS).

Dr. Martin M. Cummings, NLM Director, said the section was being given Division status in order that the power of the computer, which is the heart of MEDLARS, could be applied to other NLM needs. First priority has been assigned to the NLM acquisition and cataloging functions. Mr. Irvin J. Weiss has been employed in Mr. Austin's office to begin a detailed systems analysis of these operations.

The Data Processing Division is organized into the Input, Programming and Operations Sections. The Input Section, under Mrs. Audrey Milner, prepares the raw data, acquired from the indexers of BSD, for going into the computer.

The Programming Section, under Mr. Frank E. Booth, develops and maintains the computer's operating programs, which constitute the procedures for processing the raw data. The Operations Section, under Mr. Daniel Belsole, controls the operation of the computer and processes the data files.

Mr. Austin was born in Cincinnati, Ohio, in 1934 and graduated from Xavier University in 1956 with a B.S. in mathematics and physics. He later did graduate work at Xavier in mathematics and education. He received a teacher's license from the state of Ohio in 1956 and taught at Xavier High School and Xavier University Evening College.

Mr. Austin served in the Army from June 1957 until December when he took a position as Project Leader with the Proctor and Gamble Company in Cincinnati. His responsibilities there included supervising the instal-

lation of a major commercial data processing system. In 1960 he went to the Robert A. Taft Engineering Center in Cincinnati as a Digital Computer Systems Administrator and came to NLM in 1962.

MR. SAMUEL LAZEROW NAMED USBE PRESIDENT

Mr. Samuel Lazerow, Chief of the Technical Services Division has been named President and Chairman of the Board of Directors of the United States Book Exchange.

Mr. Lazerow was appointed to represent NLM to the USBE in 1959. He became the representative of the Medical Library Association to USBE in 1962, and has been Treasurer since 1960.

The Book Exchange is a non-profit organization which assists in the international exchange of books, periodicals, and other scholarly material. In operation as a clearinghouse since 1949, it is sponsored by 10 library associations, the three national libraries, the Smithsonian Institution, the National Academy of Science, the American Council of Learned Societies, American Council on Education, Engineers Joint Council, and the Social Science Research Council.

Mr. Lazerow was born in Baltimore, Md., and received his undergraduate degree from Johns Hopkins University. In 1941 he completed a masters degree in Library Science at Columbia University. In 1946 he became Chief of the Army Library Service in Europe with headquarters in Paris. From 1947 to 1952 he worked at the National Agricultural Library. Since 1952 he has been on the staff of the National Library of Medicine, first as Chief of the Acquisition Division and since 1960 as Chief, TSD.

DR. ROBERT F. CLARKE NAMED ASSISTANT TO CHIEF, TSD

Dr. Robert F. Clarke, a Systems Analyst at NLM, has been named Assistand to the Chief, Technical Services Division. Mr. Samuel Lazerow, Chief, TSD, said Dr. Clarke would be concerned with special TSD projects.

Dr. Clarke graduated from the U.S. Naval Academy in 1954 and entered the Air Force, serving last as a captain in the Strategic Air Command. He received a Master of Library Service degree from Rutgers University in 1961 and a Ph.D. in Library Service in 1963, when he came to NLM. His doctoral dissertation was on "The Impact of Photocopying on Scholarly Publishing." He is the author of "Mountainside Library Systems," a special study conducted for Mountainside, N.J., in 1961, a book, Sports Car Events, and articles for Porche Panorama and the Library Journal.

Use of funds for printing this publication approved by the Director of the Bureau of the Budget, January 18, 1963